



HONG KONG SHUE YAN UNIVERSITY

Application Form for Alumni Email System

Part 1: Personal Particulars	
Name (Eng.).	Name (Chi.)
Student No.	HKID No.
Programme Enrolled	Year of Graduation
Contact Tel. No.	
Correspondence Address	

Part 2: Personal Email
Please provide a valid personal email address for notification.
Personal Email Address: _____

Part 3: Fees
Administration fee HKD\$20 is required. Only crossed cheque is accepted.
Cheque No. _____

Please mail the completed form and address to **Hong Kong Shue Yan University, Rm310, 10 Wai Tsui Crescent, Braemar Hill, North Point, Hong Kong (Re: HKSYU Alumni Email System)**, together with a crossed cheque made payable to “**Hong Kong Shue Yan University**”.

Normal processing time required upon receipt of application and payment is 14 working days.

Applicant's Signature _____ Date of Application _____

HKSYU Staff _____ Date _____

✂*****

Receipt

This is to acknowledge receipt of HK\$20 from _____ (Name) _____ (Student No.)
being in payment for Hong Kong Shue Yan University Alumni Email System.

HKSYU Staff _____ University Stamp _____ Date _____

Name of Applicant:_____

Student No.:_____

Receiver & Mailing Address (1) in BLOCK LETTERS

Receiver & Mailing Address (2) in BLOCK LETTERS