



# HONG KONG SHUE YAN UNIVERSITY

## Application Form for Alumni Email System

Part 1: Personal Particulars	
Name (Eng.).	Name (Chi.)
Student No.	HKID No.
Programme Enrolled	Year of Graduation
Contact Tel. No.	
Correspondence Address	
Part 2: Personal Email	
Please provide a valid personal email address for notification.	
Personal Email Address: _____	
Part 3: Fees	
Administration fee HKD\$20 is required. Only crossed cheque is accepted.	
Cheque No. _____	

Please mail the completed form and address to **Hong Kong Shue Yan University, LG110, 10 Wai Tsui Crescent, Braemar Hill, North Point, Hong Kong (Re: HKSYU Alumni Email System)**, together with a crossed cheque made payable to “**Hong Kong Shue Yan University**”.

Normal processing time required upon receipt of application and payment is 14 working days.

Applicant's Signature \_\_\_\_\_ Date of Application \_\_\_\_\_

HKSYU Staff \_\_\_\_\_ Date \_\_\_\_\_

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### Receipt

This is to acknowledge receipt of HK\$20 from \_\_\_\_\_ (Name) \_\_\_\_\_ (Student No.) being in payment for Hong Kong Shue Yan University Alumni Email System.

HKSYU Staff \_\_\_\_\_ University Stamp \_\_\_\_\_ Date \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Student No.: \_\_\_\_\_

Receiver & Mailing Address (1) in BLOCK LETTERS

Receiver & Mailing Address (2) in BLOCK LETTERS